



Food Vendor Guidelines

Location: Art On The Commons will be held around the new Hart Commons located downtown Hart, Michigan, during the height of the summer tourist season.

This is a rain or shine event! Come Prepared



Booth Size: 12' X 12'. You are responsible for any chairs, tables, tents, awnings or decorations needed for your booth. All booths are outside. Tents and awnings are recommended.

Show Time: 9am-3pm

Tent Set-Up & Early Check in Available Friday, Aug 2nd from 7pm - 9pm.

August 3rd Schedule:

5am -8am - Check-In & Set-Up

8:30am - Vehicles must be cleared from event area. Parking available on side streets.

9am - Show begins

3pm - Show closes

Rules:

- 1) Fee includes cost of City of Hart Peddlers License under the Code of Ordinances section 860.
- 2) Proof of insurance is required.
- 3) The District Health Department #10 requires vendors to have a Temporary Food Service permit, an STFU Permit, or a Mobile permit. Please contact Brenda Freeman at District Health Department #10 to configure your specific requirements.
231-316-8556
- 4) Only food vendors who are accepted in the Fair will be allowed to participate. It is policy that the Hart Main Street committee decides which vendors are appropriate for this event.
- 5) It is the Hart Main Street committee's policy to limit the number of booths devoted to a particular product.
- 6) Booths and displays shall be displayed in a professional manner and with a quality that shall enhance the event.
- 7) No stakes allowed. (Sand bags/water jugs are OK)
- 8) No early break downs
- 9) No parking in front of the Downtown Hart Businesses on Main street or State street between Washington and Main. This area is for loading/unloading, and for customers.
- 10) Parking is available on side streets such as Courtland and Water, and will be directed by event volunteers.
- 11) Restrooms are located on site.
- 12) No noisy generators please. Contact us regarding electricity.

Fees:

- \$50 booth fee
- All food vendors not accepted will have checks returned within 30 days of receiving the application.
- No refunds after your confirmed acceptance.
- Make checks payable to "Hart Main Street". Include "Art On The Commons" on the memo line.
- Send payment/application to:

**Hart Main Street
P.O. Box 449
Hart, MI 49420**

- Drop off payment/application at: Hart Main Street office, downtown Hart at 49 S. State Street, Hart, MI 49420

QUESTIONS: Contact Amanda or Krista

Amanda - 231-450-3836 or amandaj@oceanaheraldjournal.com

Krista - 231-301-8449 or hms@hartmainstreet.org



MAIN STREET PRESENTS:
**ART ON THE COMMONS
ART FAIR
AUGUST 3, 2013**

Booth# _____

APPLICATION DEADLINE IS JULY 29TH, 2013

This information will be used as contact information and to help promote the event.

Name: _____ Phone: _____
Business Name: _____
Address: _____ E-mail _____
City: _____ State: _____ Zip: _____
Website: _____
Car Make & License Number: _____

Please circle what kind of vendor you are applying for:

Art Vendor
Food Vendor

Yes or No (circle one) – Use my description and/or contact me to be included in any promotional materials for the event.

Media: Please circle one: (Art Vendors Only)

FIBER GLASS MIXED MEDIA PAINTING POTTERY GRAPHICS PENCIL
PHOTOGRAPHY WOOD JEWELRY METAL PAPER SCULPTURE
GRAPHITE DIGITAL ART
OTHER: _____

SHORT DESCRIPTION OF GOODS TO BE SOLD:

Do you have any special needs?: _____

Steps to apply:

- ____ 1. Completed and Signed application (2 pages)
- ____ 2. Photo of Food Booth
- ____ 3. Check for \$50 made payable to “Hart Main Street” – include “Art On The Commons” on the memo line.

MAIL TO:
HART MAIN STREET
P.O. BOX 449
HART, MI 49420

DROP BY:
HART MAIN STREET
49 S. STATE STREET
HART, MI, 49420

I have read, understood, and agree with all the guidelines and rules for the Art On The Commons Art Fair and to the indemnity agreement below.

In consideration of my application and their permitting me to participate in the 2013 Art On The Commons event as a Vendor, I, myself, my executors, my administrators do hereby release all rights to ever make claim on my behalf against the Hart Main Street Program, its Board of Directors, staff and volunteers and/or the City of Hart. I understand that I am responsible for my booth and release all sponsors or officials from liability for any damage, injury, illness or loss of property while traveling to or from or while participating in said Art On The Commons event. I agree to adhere to the rules and regulations as outlined in this agreement as well as the laws of the State of Michigan and District Health Department #10 and will collect and pay any applicable taxes to the lawful authorities.

Vendor Signature

Date

-----Hart Main Street Use Only-----
CHECK# _____ CASH _____ AMOUNT PAID _____ DATE _____